OneTrack Patient/Equipment Ownership Functionality

Assigning Ownership of a Capped Rental Device to a Patient

*CMS Medicare & Other Insurer Capped Rentals*

I. Process: Assigning Ownership of a Device to a Patient in OneTrack

1. Click on the Serial Number to Open the Device Details window in OneTrack
2. Click on the “Assigned Owner” button
3. Select the Customer (patient) for Assignment from the dropdown

4. Enter the Assignment Date and confirm by clicking the “OK” button

5. When a patient goes off-service/gets discharge, their owned device(s) should be Transferred Out to the Vendor labeled “Patient-Owned”

II. Enhancement Notes:

- **Device Usage History Report (0008)** – This OneTrack report will show you all patient/device assignments and how many days they have been assigned. <Different insurers may have different capped rental rules, so be sure of the patient’s coverage before you assign ownership>

- **CAUTION - Assigning a patient to a device will automatically transfer your ownership to a new ownership listed as “Patient-Owned”.

- **MSD-Owned Equipment** must be purchased from MSD before you can assign a patient. Please reach out to your MSD sales rep or email onetrackhelp@msdistributors.com

- Patient-owned device/accessory cannot be assigned to another patient

- When scanning patient-owned equipment out, a warning flag window will pop up that identifies the device/accessories as patient-owned and do not allow assignment to a different patient

- Patient-owned devices do not interact/affect par levels

- “Assigned Owner” column has been added to specific patient-related reports
*Section 5101(a) of the DRA of 2005* - In general, rental payments may not exceed a period of continuous use of longer than 13 months.... On the first day following the end of the new 13-month rental period, the contract supplier is required to transfer title of the capped rental item to the beneficiary.

Suppliers are required to notify the beneficiary of the rental option and must explain the beneficiary will assume ownership after the 13 month of continuous use. The beneficiary must also be made aware that once they assume ownership of the item, they are responsible for locating a supplier to perform service and/or repair the item. The supplier who services or repairs the item may bill Medicare for the parts and labor.

Other insurers may have different capped rental rules, so be sure of the patient’s coverage before you assign ownership.